

**Annual Work Plan  
Country: Armenia**

- UNDAF Outcome 1:** Inclusive and sustainable growth is promoted by reducing disparities and expanding economic and social opportunities for vulnerable group.
- Expected CP Outcome 1.2:** Vulnerable groups, in particular women and youth, have greater access to economic opportunities in the regions of Armenia
- Expected CP Outputs 1.2.1:** Vocational education, training (VET) and life-long education programmes provide with the skills and knowledge to meet the demands of labour market.
- 1.2.3:** CSR and Social Investments are essential elements of business culture in Armenia
- Implementing partner:** Ministry of Territorial Administration
- Responsible parties:** Ministry of Territorial Administration, Ministry of Education and Science, Ministry of Labor and Social Affairs, UNDP
- Other Partners:** Ministry of Economy, Ministry of Education and Science, State Employment Service Agency, Academic and Research Institutes, Local NGOs and CBOs, Private Sector, National Institute of Educational Reforms

Recognizing the importance of a skilled workforce for ensuring the medium and long-term sustainable development of the country, in 2010, UNDP will continue supporting the reforms in the sphere of Vocational Education and Training aimed at meeting of the requirements of labour market. Facilities of selected VET Institutions will be upgraded and whole chain of educational process starting from development of National Qualification Standards and ending up with new training materials/text books and training programs for trainees on new curricula will be modernized.

Using the CSR and responsible corporate citizenship concepts and the power of collective action, Global Compact Armenia will bring the member companies together and will engage them into the solution of the challenges at community level. Private sector is gradually becoming one of the major partners of UNDP.

For effective implementation of this AWP UNDP Armenia will partner with the key national institutions - with National Center for VET Development, donor organizations, business service providers and representatives of private sector.

The AWP will be the instrument referred to as the Project Document in Article 1 of the SBAA between the Government of Armenia and UNDP, signed on March 8, 1995 and ratified on February 9, 2000.

Programme Period:	2010-2014	<b>2010</b>	<b>2011</b>
Programme Component:	Poverty eradication and achievement of internationally agreed development goals, including the MDGs.	<b>Estimated annualized budget:</b>	<b>1,047,368 USD</b>
Intervention Title:	Vulnerable groups, in particular women and youth, have greater access to economic opportunities in the regions of Armenia	<b>Allocated resources:</b>	<b>1,592,883 USD</b>
Award/Project Code:	00051430-00064041, 00044133 - 00051773	UNDP	50,000 USD
Duration:	Two years	Gov. Denmark	930,633 USD
		Gov. Belgium	66,735 USD
			58,630 USD
			1,534,253 USD

**Agreed by Implementing Partner:**

Name: Vache Terteryan

Title: Deputy Minister of Territorial Administration

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**Agreed by UNDP:**

Name: Dafina Gercheva

Title: UNDP Resident Representative

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\_\_\_\_\_ date

Annual Work Plan: Year 2010-2011 Vulnerable groups, in particular women and youth, have greater access to economic opportunities in the regions of Armenia



EXPECTED OUTPUTS & MONITORING ACTIVITIES	Key Activities/Annual Output targets <i>List all the activities to be undertaken during the year towards stated output, including details</i>	TIMEFRAME of the year				RESP. PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		DONOR ID	Budget code	Amount in USD 2010	Amount in USD 2011
<b>Global Compact- Regional</b>										
<b>Output 1.2.3</b>  CSR and Social Investments are essential elements of business culture in Armenia.  <b>Indicators:</b> 1. No. of companies producing CSR/GRI/COP reports. 2. No. of CSR/CSI projects implemented by the UNGC local network.  <b>Baseline:</b> First time the CSR is reflected in Government Programme 2008. 1. 7 local companies produced COP reports in 2009. 2. 4 CSR/CSI projects are implemented by the UNGC local network.	<b>Activity 1.</b> <b>GC/CSR promoting activities</b> Organize a series of presentations on local CSR practices by GC members for business community of Armenia.	x	x			UNDP	00061	Local Consultants (71300)	3,000	
								Contractual Services/Indv. (71400)	14,000	
								Travel (71600)	3,000	
								Contractual Services/Comp(72100)	2,000	
		Support the local GC network in implementation of the annual plan in the role of secretariat	x	x				Communications and audio/visual (72400)	1,500	
		Organize round-table/discussions of GC principles with the Banks' and IT associations of Armenia	x	x				Hospitality (72700)	500	
		<b>CSR/GC learning/training activities</b>  Organize training seminar on management by CSR Organize roundtable with the GC members on COP/peer reviews	x	x				Rental and maintenance-premises	4,000	

<b>Targets for 2010:</b> <b>1.</b> At least 1/3 of GC Armenia Network members produce COP Reports <b>2.</b> At least 1 new CSR/CSI projects are implemented by the UNGC local network members  1.								(73100)  Audio/visual & print prodcs. (74200)  Miscellaneous (74500)  F&A (75100)	5,000  2,000  2,310		
Activity 1 Sub-total:							<b>ACTIVITY 1 SUBTOTAL: 37,310</b>				
	<b>Activity 2.</b> Development of concept paper on Government's policy on CSR in Armenia.	x	x			UNDP	00061	Local consultant (71300)  F&A (75100)	3,000  210		
Activity 2 Sub-total:							<b>ACTIVITY 2 SUBTOTAL: 3,210</b>				

1.	<b>Activity 3.</b> Business Partnerships for poverty reduction established  1.1 Sheepskin to processing - Implementation and monitor of the project ensuring the sustainability.  1.2 Identify, broker, support development and identification of new business partnership project 1	x	x			UNDP	00061	Local consultants (71300)  Contractual services individuals (71400) (IT&M&E)  Contractual services-companies (72100)  Grants (72600)  Audio/visual & prnt prdcs. (74200)  Miscellaneous (74500)  F&A (75100)	1,000  650  2,000  18,350  500  2,000  1,715	
Activity 3. Sub-total:								26,215		
TOTAL								<b>PROJECT GRAND TOTAL: 66,735</b>		
<b>Modernization of Vocational Education System</b>									<b>2010</b>	<b>2011</b>

<p><b>OUTPUT1.2.1</b> Vocational education, training (VET) and life-long education programmes provide with the skills and knowledge to meet the demands of labour market.</p> <p><b>Indicators:</b></p> <ol style="list-style-type: none"> <li>1. % increase in enrolment in VET system disaggregated by sex and region (marzes)</li> <li>2. Increased integration level into European Vocational Education environment.</li> <li>3. Active labour market instruments introduced in VET system.</li> </ol> <p><b>Baseline:</b></p> <ol style="list-style-type: none"> <li>1. Gross enrolment in the VET system-25%</li> <li>2. Only 22 middle professional education qualification standards and 2 preliminary professional education standards have been already updated out of 120 existing ones. There are only 9 up to date (newly published in Armenian language) manuals/text books for VET system.</li> </ol>	<p><b>Activity 1</b> <b>1.1 Development of labor market oriented content and context of vocational education and training system</b></p> <p><b>Actions:</b> Development of 5 modular programs and Manuals based on already developed CBQSS; Testing new standards; Needs assessment for other text books and training materials; Needs assessment for establishment of revolving fund; Publication of LLL concept and IG Model; Establishment of career centers at 12 pilot VET schools</p> <p><b>1.2 VET teacher training for 50 people on CBQSS and other topics; High Policy Advise in VET sector</b></p> <p><b>Actions:</b> coordinate training topics, identify trainees; identify trainers; select international and local consultancy for high level policy advise</p> <p><b>1.3. Capacity building for VET key policy makers and implementers, particularly RA MOE&amp;S and NCVETD on financial management, contract management; etc.</b></p> <p><b>Actions:</b> Identification of a trainer(s) for capacity development of VET key policy makers and implementers</p> <p><b>1.4. Addressing issues of educational accessibility</b> <b>Actions:</b> Needs assessment for e-learning and introduction of e-learning course(s)</p>	X	X	X	X	MTA	Gov. of Denmark	<p>International Consultants (71200)</p> <p>Local Consultants (71300)</p> <p>Audio Visual and Printing Production Cost (74200)</p> <p>Travel (71600)</p> <p>Contractual Services-Companies (72100)</p> <p>IT Equipment (72800)</p> <p>Equipment (72200)</p> <p>Rental and Maintenance of other equipment (73400)</p> <p>Miscellaneous (74500)</p> <p>F&amp;A (75100)</p> <p><b>ACTIVITY 1 SUBTOTAL:</b></p>	<p>120,000</p> <p>150,200</p> <p>20,000</p> <p>25,000</p> <p>45,000</p> <p>50,000</p> <p>36,000</p> <p>3,000</p> <p>3,000</p> <p>31,654</p> <p><b>483,854</b></p>	<p>500,000</p> <p>154,206</p> <p>45,794</p> <p><b>700,000</b></p>
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<p><b>Targets for 2010:</b></p> <p>1. A) At least 5 VET Regional Multifunctional Centers rehabilitated and refurbished in line with EU technical requirements</p> <p>2. B) Around 100 VET teachers receive professional training C) At least 5 new learning outcomes based modular curricula developed for VET Schools. D) At least 1 VET Policy Paper is developed and introduced</p> <p>3. A) Income Generating Model is implemented. B) Training programmes support active labour market policies are introduced</p>	<p><b>Activity 2</b> <b>Upgrade of facilities for 12 pilot colleges</b></p> <p><b>2.1. Procurement of laboratory and IT equipment for VET Schools</b></p> <p><b>Actions:</b> Carrying out local and international tenders for procurement of laboratory and IT equipment</p>	X	X	X	X	MTA	Gov. of Denmark	Machinery (72200)	120,000	300,000
		IT Equipment (72800)	100,000							
		Contractual Services Individuals (71400)	5,000							
		Hospitality (72700)	3,000							
		Travel (71600)	3,000	120,560						
		Supplies (72500)	2,000							
		F&A (75100)	16,310	29,440						
		<b>ACTIVITY 2 SUBTOTAL:</b>	<b>249,310</b>	<b>450,000</b>						

<b>Activity 3</b> <b>Project implementation, monitoring and coordination</b> 3.1 Develop and quarterly revise detailed Work-plans  3.2 Prepare quarterly progress reports  3.3 Prepare annual progress report  3.4 Project PR activities  3.5 Conduct regular field visits  3.6 Vehicle Maintenance	X	X	X	X	MTA	UNDP	Contractual Services-Individuals (71400)	40,000	48,6
						Gov. of Denmark	Contractual Services-Individuals (71400) + (IT&M&E)	15,650	15,000
							Travel (71600)	2,000	41,075
							Equipment and Furniture (72200)	3,000	
							Communication and Audio-visual equipment (72400)	5,400	
							Supplies (72500)	1,500	
							Information Technology equipment (72800)	5,000	
							Rental Maintenance-premises (73100)	6,000	
							Rental Maintenance of other equipment (73400)	3,000	
							Professional Services (74100)	3,000	
							F&A (75100)	3,119	3,925
							<b>ACTIVITY 3 SUBTOTAL:</b>	<b>87,669</b>	<b>108,630</b>



	<b>Activity 4: Mitigation of economic crises consequences</b>  <b>Actions:</b> Needs Assessment in terms of social impact of economic crises, continuation of retraining programs for registered unemployed or developing new respond in form of other the joint programs fitting VET Project mandate	X	X	X	X	MLSA	<b>UNDP</b>  <b>Gov. of Denmark</b>	Grants (72600) Grants (72600) F&A (75100) <b>ACTIVITY 4 SUBTOTAL:</b>	10,000 140,000 9,800 <b>159,800</b>	10,000 303,000 21,210 <b>334,253</b>
<b>Total</b>							<b>Gov. of Denmark Subtotal:</b>  <b>UNDP Subtotal:</b>  <b>PROJEC T GRAND TOTAL:</b>		<b>930,633</b>  <b>50,000</b>  <b>980,633</b>	<b>1,534,253</b>  <b>58,630</b>  <b>1,592,883</b>